

Meeting	Strathearn Community Campus Management Group	
Date & Time	Thursday, 16th July 2009	
Location	LRC, Crieff High School	
Present	Christine E Ross (Campus Leader, Strathearn Community Campus), Trevor Rae (Business Manger, Strathearn Community Campus), Tracey Greer (Strathearn Recreation Centre), Grant Carstairs (Community Integration Co-ordinator), Andy Cook (Programme Manager), Rosie Charles (Catering Services, Tayside Contacts), Morag Kelly (Library Services), Anne Marie Fraser (Campus Co-ordinator, IIL), Isla Devlin (Corporate Services).	
Apologies	Peter McAvoy, (Business Change Manager, PKC), Gary Watson (Projects & Development Manager, PKC), Carol Ross (MITE Representative), Chris McColl (MITE Representative), Simon Farrer (Catering Services, PKC)	Action Who / When
1.	Minutes of Last Meeting	
	The minutes of the last meeting were reviewed with two minor corrections.	
2.	Any Other Business	
	CER mentioned the good start to P.R. via the Strathearn Herald.	
	CER went on to list some disappointing feedback on requested features which will not be provided. For budgetary reasons the outdoor music area will no longer have outside power provided. Similarly there will be no roof provided for the outdoor performance area.	
3.	Updates from Each Team	
	Andy Cook stated that the programme was on track. The Service Delivery date had been achieved at Blairgowrie and he expects the same with respect to Strathearn.	
	Harrow Green are the selected move contractor and come highly recommended by East Ayrshire. They will be operating at Blairgowrie on Monday and Tuesday of next week. There will be 800 packing cases available soon from Blairgowrie for advance packing.	
	Grant Carstairs said that they had met last week to go through the notional allocation of desks. Around 15 desks had been allocated. CER requested a list of details from GC. Different staff have different requirements with respect to network and telephones. There is a list of questions to raise with Dave Millar next week. Peter McAvoy is working with organisations to determine their presence on each campus.	
	Opportunities for “tasters” from C&CS are being discussed next week.	
	The playgroup, currently based at Crieff Hotel, could potentially be looking for a new venue.	
	Morag Kelly stated that with respect to staffing the 30 day consultation was coming to an end but will be extended to the end of	

July. People then have to decide if the hours on offer are suitable. Redeployment may be an option but not perhaps the preferred one.

There is a meeting next Thursday to sign off the designs for the libraries. There have been some monies held back as a contingency in the event that any key issues have been overlooked.

It has been agreed by the Council that Customer First services will be integrated into the libraries.

Tracey Greer stated that there had been a meeting last week and there will be another in early August. Discussions around LLCC are proving to be useful in identifying potential issues.

There will be a meeting with Peter McAvoy on Tuesday regarding transfer of PKL staff at SCC.

Rosie Charles stated that they had met with staff and answered most of their concerns/questions. Some vacancies will arise and there may be an opportunity for pupils to take up some part-time positions.

CER requested option pricing on morning interval provision by 17th August for staff returning.

4. Opening events/weekend

Grant Carstairs has been looking at the possibility of requesting Crieff Country Market to relocate to the campus on December 12th. He is still waiting on a response from the Market Manager but suspects there may be resistance from local traders.

AC mentioned that significant numbers had visited the new campus at Blairgowrie and he does not anticipate that we shall have any problem getting folks to visit. We may consider running a free bus between the town and SCC on the day.

5. Coordination/Communication

AC mentioned that the Operations Manual will be available soon. Induction training will be provided for various groups including Campus Leader and Business Manager.

CER requested that the school is directly involved in space planning general classrooms in order to facilitate cooperative learning principles.

Isla Devlin is keen to follow through on a next opportunity with Strathearn Herald.

AC is slightly concerned about any potential impact of press visits on the construction programme. There is a need to limit the number of days. AC will be the prime contact for any such visit. A press visit in

conjunction with 'Construction Day' (August 26th, 2009) would minimise disruption of the construction programme. Updates on school uniform, pipe band practice sessions etc can be given to the press on this day.

ID also requested information on any community awareness events. The new school tie and the pipe band practice sessions in town were two examples.

Example brochures/leaflets for Blairgowrie Community Campus were passed around.

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Dates of Future Meetings

Thursday, 23rd July at 10.00am.